



INTERNATIONAL ALGARVE FAIR
Fatacil Fair Ground LAGOA
 11:00 to 19:00
3 & 4 June 2017



BOOKING FORM

www.algarvefair.com
 sales@algarvefair.com
 Tel 282 380 317

(Please use **BLOCK** letters)

Company Name: _____

Address: _____

_____ Postcode: _____

Phone: _____

E-mail: _____

Contact Person Name and Direct Tel N°: _____

We wish to make a reservation for Stand N°:

Rental fee: _____

VAT 23% _____

Total amount due: _____

Name to appear on Facia Board: _____

Number of Badges required _____

*Type of Business _____

*We need this information to help us promote your business in the various International Algarve Fair publicity campaigns

Conditions: (Please read carefully)

1. Stands that are not fully paid for 21 calendar days prior to the exhibition opening date may be re-sold and the deposit will be forfeited without further notice to the exhibitor
2. Exhibitors may only use the space on their stand and may not, under any circumstances, extend beyond that space
3. Stands may be occupied by one company only, unless stated above, or prior written permission has been given by the organisers
4. No banners or other promotional material may be displayed outside the area of their stand and no banners or promotional material may be displayed anywhere within FATAcil or outside on the exterior walls
5. No distribution of sales material, leaflets or any other material is permitted outside the area of the exhibitors stand.
6. Stands must be staffed at all times, kept in good order and accessible to the public
7. **Material may not be removed from the stands before the official closing time on the last day. Any infringement of this rule will incur a surcharge of 10%**
8. The organisers accept no responsibility for any goods or items on the stand. Insurance cover is recommended
9. Stands must be ready for opening by 11:00 on the opening day
10. No vehicles will be allowed within the exhibition site after 10:30 on the opening day
11. The organisers reserve the right to refuse any booking without explanation.
12. Stand preparation may commence from 09:00 on Friday prior to opening and must be fully cleared by 17:00 on the Monday following the fair closing
13. Exhibitors are strongly recommended to insure their goods and remove all valuables
14. Stand locations may be changed by the organisers (in exceptional or unavoidable circumstances) to an alternative stand of the same size, or larger, without penalty
15. Stand sizes are for guidance only, exhibitors should check exact sizes personally if these are critical for their display
16. The stand fitting in the pavilion provided may not be altered in any way without prior written permission.
17. The design for space only stands in the pavilion must be submitted to the organisers for approval and may not block the view of surrounding stands



Organised by ANGLOPRESS Lda



ANGLOPRESS Edições e Publicidade, Lda
 Capital Social €5000
 NIPC 505379007

Matriculada na Conservatória do Registo Comercial de Lagoa sob o N° 01602 / 140202

PAYMENT

All payments should be made in Euros payable to "**Anglopress**". Your name must accompany the payment.

Account Name: Anglopress

NIB: 0033 0000 4539 4999 1550 5

SWIFT: BCOMPTPL

IBAN: PT50 0033 0000 4539 4999 1550 5

Cheques

I enclose a Cheque Total € _____

Payment by Bank Transfer € _____

Date of Payment _____

N° Contribuinte _____

PLEASE SEND A REMITTANCE ADVICe TO THE FAIR MANAGER (Address below)

INVOICING DATA (if different from left)

Company Name: _____

Address: _____

Postcode: _____

I, the undersigned _____, authorised representative of the aforementioned company hereby agrees to be bound by the Conditions of Exhibiting outlined below

Date _____

Please send the completed Form with relevant payment to: Apartado 13 • 8401-901 Lagoa